

# Dusan Privacy Policy

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## **PRIVACY POLICY**

Our aim is to safeguard our clients' privacy whilst providing a professional and valuable service. Collecting personal information is necessary if we are to satisfy the expectations and requirements of our clients, e.g. by communicating with them and providing an interactive service.

We appreciate that you do not want the personal information you provide to us distributed indiscriminately and here we explain what information we collect, what we do with it and what control you have.

### **Security**

Dusan Limited is committed to protecting your privacy; we follow strict security procedures to ensure that your personal information is not damaged, destroyed or disclosed to a third party without your permission and to prevent unauthorised access.

The computers that store the information are kept in a secure facility with restricted physical access and we use secure firewalls and other measures to restrict electronic access.

### **Personal Information**

Any personal information such as name, postal address, telephone number and email address given via this website will only be used to provide a requested service and will not be disclosed to any other third party without your prior permission or unless we are required to do so by law.

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If you have any issues about personal data that we may hold please send us a message on our contact page.